

OJCS-1350-73
19 NOV 1973

MEMORANDUM FOR: Deputy Director for Management and Services

FROM : Deputy Director of Joint Computer Support

SUBJECT : M&S Advisory Group Recommendation for
DDM&S Control of M&S Positions and
Personnel

REFERENCE : Your memo to D/OJCS dtd 15 Oct. 73, same
subject (DDM&S 73-4106)



1. The assigning of OJCS careerists to positions "identified with and controlled by" other directorates or components has not much limited our long-range personnel planning, but has occasionally hampered individual career planning. The "out of sight, out of mind" syndrome was at work.
2. After the reorganization of OJCS and the establishment of the MZ Career Service, we closed this gap by inaugurating, in October 1973, the use of formal Assignment Agreements in which the obligations of both the sending and receiving components toward the rotated or detailed careerist are delineated.
3. We believe that the Assignment Agreement precludes misunderstandings which might adversely affect an officer's career. These agreements require the "careful inter-directorate planning and coordination" which you cite, but we have not felt the need for position control, perhaps because our careerists do not rotate to overseas posts.
4. Presently, we have seven officers on rotation and eleven officers on detail with other directorates or components. The latter occupy OJCS T/O positions.
5. Attached is a copy of the OJCS Assignment Agreement.

25X1A

M&S Advisory Group Recommendation for DDM&S Control
of M&S Positions and Personnel

Attachment: Assignment Agreement

Distribution:

- O+1 - DD/M&S w/att
- 1 - C/AS/OJCS w/att
- 1 - OJCS Registry w/o att
- 2 - O/D/OJCS w/att

ASSIGNMENT AGREEMENT

1. NAME OF EMPLOYEE:
2. GRADE:
3. CURRENT OFFICE/DIVISION/BRANCH:
4. CURRENT POSITION TITLE:
5. NEW ASSIGNMENT:
 - a. COMPONENT
 - b. POSITION TITLE
 - c. GRADE OF POSITION
 - d. DATE OF REASSIGNMENT
 - e. DURATION OF ASSIGNMENT
6. BACKGROUND:

7. FITNESS REPORTS (Preparation - Reviews):

8. RECOMMENDATIONS FOR PROMOTIONS, TRAINING, OSI'S, OUTSIDE
ACTIVITIES, ANNUAL AND SICK LEAVE:

9. RESPONSIBILITIES FOR CAREER DEVELOPMENT:

10. PREFERENCE FOR NEXT ASSIGNMENT:

11. OTHER INFORMATION: